

Studespace (Sakai) is the Northern Sydney Institute’s online learning space for students. You can access resources and learning communities; submit work for assessment and receive feedback; create a blog or wiki and store files and resource links in your personal learning workspace.



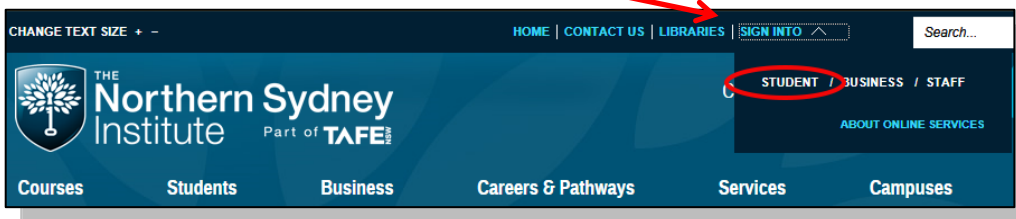
To access StudeSpace, follow the steps below.

## Step 1

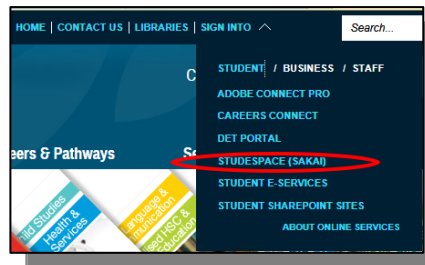
Log onto your computer and open up your browser to access the internet.

Go to the URL: <http://www.nsi.tafensw.edu.au> This will take you to the Northern Sydney Institute’s webpage.

Click on “Sign Into” and then Student.



Under Student, you will be given a range of options on StudeSpace (Sakai)

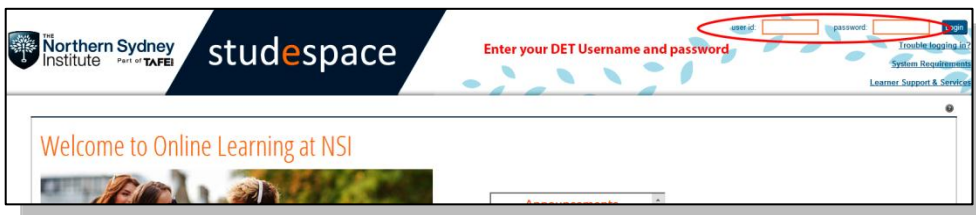


from the Drop Down menu. Click

## Step 2

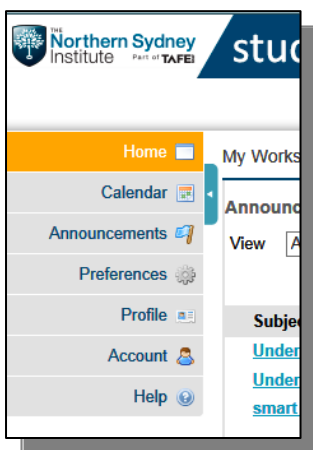
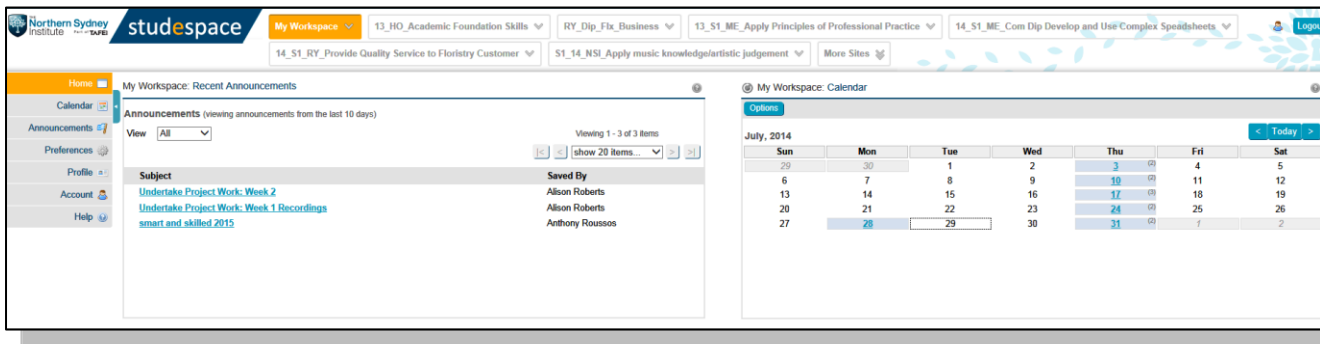
StudeSpace will open in a new window. Enter your DET Username (for example john.citizen1) and password.

This is the same username and password that you use to access the Student Portal and E-Services



# StudeSpace Quick Start Guide for Students

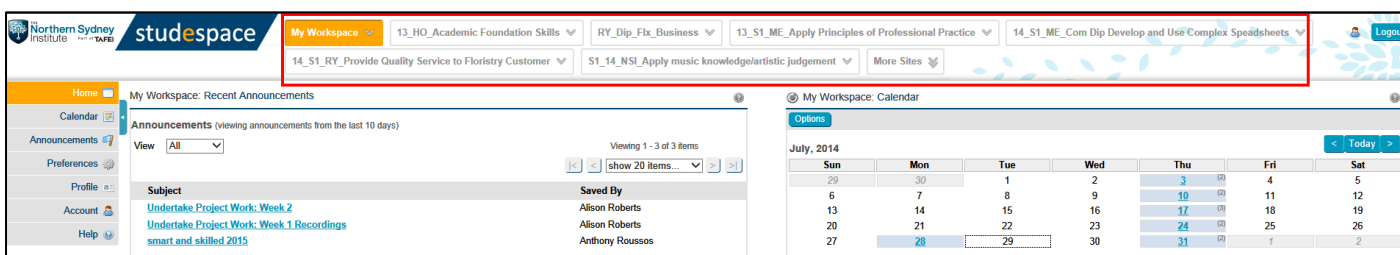
StudeSpace will open up to “My Workspace”, displaying any recent announcements and your Calendar.



Using the Navigation menu on the left-hand side of the screen, you can customise the appearance of your Workspace site, set up a student profile, check class announcements, store material, and make calendar entries.

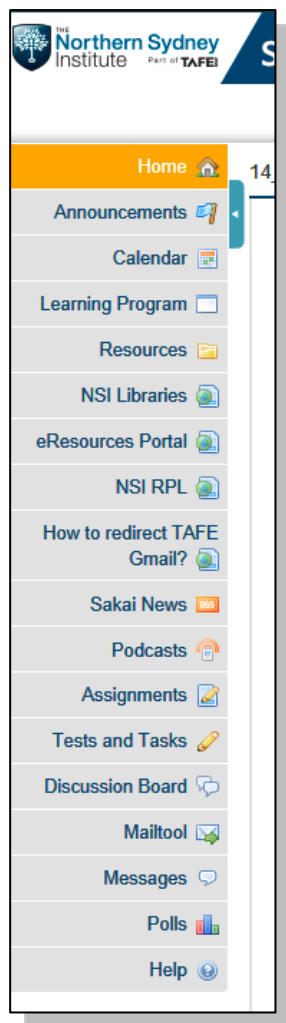
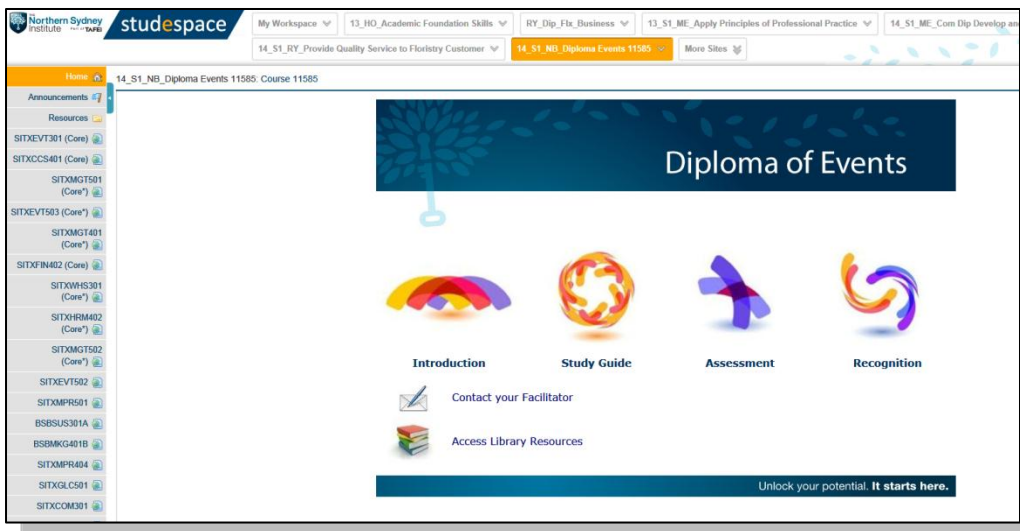
## Step 3

Across the top of the page are “Sites”. You will have access to a number of sites, of which will depend on the course/s you are enrolled in. A “More Sites” tab will appear if you have been added to five or more courses/units. Click the unit that you require. If you cannot see your course, contact your Course Facilitator and ask them to add you to the Site.



# StudeSpace Quick Start Guide for Students

When you open the StudeSpace site, you will see the Course homepage, which will contain information regarding the course, learning objectives, recognition of prior learning and the student assessment guide.

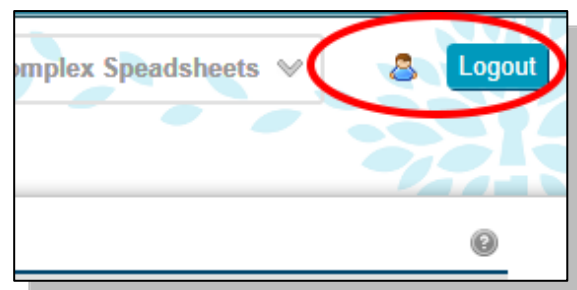


## Step 4

The left hand menu is where you will navigate through the site to access Assignments, Learning Resources and other information your Course Facilitator has uploaded for you.

Your assessment information will be contained under the Assignments tab and/or Tests & Tasks.

To log out, click on the Log-Out button in the top right hand corner of the screen.



Each site (Course) will vary slightly in layout, therefore contact your Facilitator if you require assistance navigating your way through StudeSpace.

Alternatively, for more detailed information access the "User Guide\_Students\_Studespace" which is located in the **My Workspace** area under the tab **Student Help Guides**.