1. The cardholder accepts responsibility for all library items issued on the TAFECard and agrees to return all items directly to the issuing library by the due date, which can be confirmed by enquiry.

2. Items must be returned directly to the issuing library.

3. If items are not returned directly to the issuing TAFE NSW library by the due date, the cardholder agrees to meet all fines and/or replacement costs incurred.

4. Where items are damaged during the loan period, items must be paid for or replaced by the cardholder. Minor damage pre loan is recorded by the librarian on the due date slip.

5. Library privileges across NSW TAFE libraries will be suspended if an item is kept past the due date or items are returned damaged or incomplete.

6. The TAFECard is for the use of the person named only.

7. The cardholder must notify their home library of the TAFECard’s loss or theft as soon as practicable. Cardholders are responsible for all transactions up until the notification of the TAFECard’s loss.

8. The Campus Administration must be notified promptly in writing of any change of address, telephone number, or other personal details.

9. TAFECards are valid for library use only for the period for which you are currently enrolled. Renewal of cards will only occur on continuing enrolment or TAFE NSW employment.

Borrowing library items indicates acceptance of these conditions. If these conditions are not acceptable, please do not borrow items from Ryde Campus Library.