TAFECARD Library Condition of Use

1. The cardholder accepts responsibility for all library items borrowed.

2. Items must be returned directly to the issuing library by the borrower.

3. If items are not returned by the due date the cardholder agrees to meet all fines and/or replacement costs incurred.

4. Items are damaged during the loan or returned incomplete must be paid for or replaced by the cardholder (minor damage prior to borrowing will be recorded by library staff and ‘fair wear and tear’ excepted).

5. Library privileges across all TAFE NSW libraries will be suspended if an item is kept past the due date or items are returned damaged or incomplete.

6. The TAFECARD is for the use of the person named only.

7. The cardholder must notify their home library of CARD loss or theft as soon as practicable. Cardholders are responsible for all transactions up until the notification of loss.

8. College Administration must also be notified promptly of any change of address, phone number or other details.

9. TAFECARD is valid only for the duration of the course for currently enrolled students or currently employed staff.

Borrowing library items indicates acceptance of the Conditions Of Use