



THE  
**Northern  
Sydney  
Institute**  
Part of **TAFE**<sup>NSW</sup>



## FLIGHT ITINERARY

Flight - ABC Airlines

Flight ABC70

Class of Service:

Flight Operated By:

Flight Airline

De

BOARDING PASS

ELECTRONIC TICKET  
2-079

FQTV/MM

## DIPLOMA OF TRAVEL AND TOURISM

NATIONAL CODE: SIT50112

Do you want to work in the travel and tourism industry in a managerial role? This is a great course for people wishing to gain managerial skills required to coordinate tourism and travel operations or marketing and product development activities. You will be able to operate independently, have responsibility for others and make a range of operational business decisions.

### Course delivery

This online program allows you to complete your Diploma of Travel and Tourism within one year. Studying online, anywhere, anytime means you can control your own learning at a pace you are comfortable with. We advise that each student's workload will be approximately 10 hours per week (guideline only) in order to complete the qualification. A dedicated online facilitator (teacher) manages the learning environment, communicates with students, supports student learning and provides feedback on work submitted.

### Entry requirements

Entry to this qualification is open to individuals who can:

- » demonstrate travel and tourism industry experience including customer service, operational and management skills or
- » who have completed the SIT30112 Certificate III in Tourism, SIT31312 Certificate III in Travel, SIT30612 Certificate in Events or SIT30513 Certificate III in Guiding or
- » who complete the Travel & Tourism Skills set (a fast pathway into the Diploma of Travel and Tourism course).

### Course structure

This course requires completion of 17 units of competency consisting of 10 core units and 7 elective units. The units delivered in this course are:

#### Core units

BSBWRT401A	Write complex documents
SITXCCS501	Manage quality customer service
SITXCOM401	Manage conflict
SITXFIN401	Interpret financial information
SITXFIN402	Manage finances within a budget
SITXFIN501	Prepare and monitor budgets
SITXHRM402	Lead and manage people
SITXMGT401	Monitor work operations
SITXMGT501	Establish and conduct business relationships

Unlock your potential. **It starts here.**

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### Elective units

SITXWHS401	Implement and monitor work health and safety practices
BSBSUS301A	Implement and monitor environmentally sustainable work practices
SITXHRM501	Recruit, select and induct staff
SITXHRM503	Monitor staff performance
BSBRK501B	Manage risk
BSBMKG401B	Profile the market
SITXMPR404	Coordinate marketing activities
BSBCMM401A	Make a presentation

### Assessments

A range of assessment methods are used in this course. These include case studies, research projects, practical exercises, online quizzes, video presentations and workplace learning activities each providing you with a portfolio of work experience.

### Career opportunities

Job roles and titles vary across different industry sectors. Whether you want to work as manager in retail travel, tour operations, inbound group sales, this course allows you to learn and apply your skills and knowledge in a flexible way that suits you.

### Career pathways

Students who complete this course may continue with a pathway that leads to an Advanced Diploma course in Travel and Tourism, Events, Eco-Tourism, Hospitality and Business at the Northern Sydney Institute's campus locations.

### Terms and conditions

Withdrawals must be submitted on Withdrawal/Refund application form for VET FEE-HELP students

- » A 10% administration fee may apply to withdrawals after an advertised administration date and before an advertised census date for each Unit of Study.
- » Students withdrawing from a Unit of Study after an advertised Census date, will be liable for the TAFE NSW full tuition fee or VET FEE-HELP debt for that Unit of Study.

*TAFE NSW courses commence only if there are sufficient resources and demand. Every effort was made to ensure this information was accurate as at July 2016. Changes may have taken place since that time. Contact the Northern Sydney Institute, part of TAFE NSW to confirm course details and availability.*

## THE BENEFITS OF OUR ONLINE DIPLOMAS



### ONLINE

Fit study around your work and lifestyle.



### RECOGNITION OF PRIOR LEARNING

Get your prior learning or experience credited towards a course of study.



### VET FEE-HELP

VET FEE-HELP is available for eligible students so that you can study now and pay later.



**CONTACT US FOR MORE INFORMATION**

☎ (02) 9448 4518 ✉ [nsi.onlinecourses@tafensw.edu.au](mailto:nsi.onlinecourses@tafensw.edu.au)  
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