

# CERTIFICATE IV IN AGED CARE

COURSE CODE: CHC40108-01V05

**Want to advance your career in the aged care sector? Get the skills you need to specialise in areas of care, assist individuals with complex needs, or step into supervisory roles, with the Certificate IV in Aged Care.**



## COURSE DELIVERY: ONLINE

This online program allows you to complete your Certificate IV in Aged Care in 12 months. Studying online, in your own time, you should aim to set aside 10 study hours per week (guideline only) to complete the qualification.

A dedicated online facilitator (teacher) will help you through your study. Their job is to manage the learning environment, answer your questions and to help you understand the course content. They will also provide feedback on your work.

## CAREER OPPORTUNITIES

This course will qualify you to work in a number of roles across the aged care sector including: accommodation support worker, hostel supervisor, personal care worker or supervisor, program coordinator for social programs, care team leader, residential care worker, day activity worker or support worker.

## RECOGNITION OF PRIOR LEARNING

TAFE NSW recognises the skills and knowledge you have gained in other courses, through life experience or at work. You may be able to have your prior learning recognised and credited towards a course of study.

For further general information call 131 674 or go to [tafensw.edu.au/get-started-at-tafe-nsw/recognition-of-prior-learning](https://www.tafensw.edu.au/get-started-at-tafe-nsw/recognition-of-prior-learning)

## CAREER PATHWAYS

Students who complete this course may continue with a pathway that leads to a diploma course from the CHC08 or HLT07 training packages.

## FEES AND ASSISTANCE

When you enrol you will need to pay a student fee, unless you qualify for a full fee exemption. The student fee will vary depending on the course you choose, whether the course is government subsidised and what level of subsidy you are eligible for.

For more information, visit [tafensw.edu.au/get-started-at-tafe-nsw/payment-options-and-assistance](https://www.tafensw.edu.au/get-started-at-tafe-nsw/payment-options-and-assistance)

## ENTRY REQUIREMENTS

Entry to this qualification is open to individuals who can demonstrate competency (through a recognised training program or recognition process) against CHC30212 Certificate III in Aged Care.

## TERMS AND CONDITIONS

This document is intended as a general guide only. TAFE NSW reserves the right to alter any courses or admission requirements herein without any further notice.

For more information about fees, refunds, payment options etc., please refer to the section 'Get started at TAFE NSW' on the TAFE website:

[tafensw.edu.au/get-started-at-tafe-nsw](https://www.tafensw.edu.au/get-started-at-tafe-nsw).

## COURSE STRUCTURE

The course requires a total of 15 units of competency for completion. The units delivered in this course are:

### COMMON UNITS

<b>CHCAC412B</b>	Provide services to older people with complex needs
<b>CHCAC416A</b>	Facilitate support responsive to the specific nature of dementia
<b>CHCAC417A</b>	Implement interventions with older people at risk of falls
<b>CHCCS400C</b>	Work within a relevant legal and ethical framework
<b>CHCICS401B</b>	Facilitate support for personal care needs
<b>CHCICS402B</b>	Facilitate individualised plans
<b>CHCINF403E</b>	Coordinate information systems
<b>CHCNET404B</b>	Facilitate links with other services
<b>CHCORG406C</b>	Supervise work
<b>CHCAD401D</b>	Write simple documents

### ELECTIVE GROUPS (CHOOSE ONE) WORK HEALTH & SAFETY

<b>HTWHS300A</b>	Contribute to WHS processes
<b>CHCWHS312A</b>	Facilitate support responsive to the specific nature of dementia

### ELECTIVE GROUPS (CHOOSE FOUR) CULTURAL AWARENESS

<b>HLTHIR403C</b>	Work effectively with culturally diverse clients and co-workers
<b>HLTHIR404D</b>	Work effectively with Aboriginal and/or Torres Strait Islander people

### CLIENT SUPPORT

<b>CHCCM404A</b>	Undertake case management for clients with complex needs
<b>CHCCOM403A</b>	Use targeted communication skills to build relationships
<b>CHCCS422B</b>	Respond holistically to client issues and refer appropriately
<b>CHCCS426B</b>	Provide support and care relating to loss and grief
<b>CHCICS403A</b>	Conduct individual assessment
<b>CHCICS404B</b>	Plan and provide advanced behaviour support
<b>CHCICS405B</b>	Facilitate groups for individual outcomes
<b>CHCICS406B</b>	Support client self management
<b>CHCICS407B</b>	Support positive lifestyle
<b>CHCICS408B</b>	Provide support to people with disease
<b>CHCICS410A</b>	Support relationships with carers and families
<b>CHCPA402B</b>	Plan for and provide care services using a palliative approach
<b>HLTAP401B</b>	Confirm physical health status

### WORKING WITH PEOPLE WITH DISABILITIES

<b>CHCDIS301C</b>	Work effectively with people with a disability
<b>CHCDIS313A</b>	Support people with disabilities who are ageing
<b>CHCDIS405A</b>	Facilitate skills development and maintenance
<b>CHCDIS409B</b>	Provide services to people with disabilities with complex needs
<b>CHCDIS410A</b>	Facilitate community participation and inclusion
<b>CHCDIS411A</b>	Communicate using augmentative and alternative communication strategies

### WORKING WITH PEOPLE WITH MENTAL HEALTH ISSUES

<b>CHCMH402B</b>	Apply understanding of mental health issues and recovery processes
<b>CHCMH411A</b>	Work with people with mental health issues
<b>CHCAOD402B</b>	Work effectively in the alcohol and other drugs sector

### INFORMATION AND TECHNOLOGY

<b>BSBINM201A</b>	Process and maintain workplace information
<b>BSBWOR204</b>	Use business technology
<b>CHCINF408C</b>	Comply with information requirements of the aged care and community care sectors
<b>CHCINF505D</b>	Meet statutory and organisation information requirements

### TEAM COORDINATION AND SUPERVISION

<b>BSBMGT401A</b>	Show leadership in the workplace
<b>BSBWOR401A</b>	Establish effective workplace relationships
<b>CHCCS427B</b>	Facilitate adult learning and development
<b>CHCCS513C</b>	Maintain an effective community sector work environment
<b>CHCORG423C</b>	Maintain quality service delivery
<b>TAEDEL301A</b>	Provide work skill instruction

### ORGANISATIONAL SUPPORT

<b>CHCADMIN403D</b>	Undertake administrative work
<b>CHCNET301D</b>	Participate in networks

## THE BENEFITS OF OUR ONLINE CERTIFICATE

### + ONLINE

Fit study around your work and lifestyle.

### + RECOGNITION OF PRIOR LEARNING

Get your prior learning or experience credited towards a course of study.

### + GOVERNMENT SUBSIDISED

Students who study this course may be eligible for a government subsidy. If you are eligible, the government will pay part of your fee and you will be required to pay the balance.

**BE AMBITIOUS  
ENROL NOW**



[tafensw.edu.au](http://tafensw.edu.au)

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