Health & Community Services Online

Certificate IV in Aged Care

Want to gain additional qualifications as an aged care worker? This course is for existing aged care workers looking to increase their skillset so they can provide services to individuals with complex needs, coordinate workers and train and support individuals to promote independence and community participation.

Course code: CHC40108-01V05 | Nationally Recognised Training

This course is delivered online

Course delivery
This online program allows you to complete your Certificate IV in Aged Care within a year. Studying online, anywhere, anytime, means you can control your own learning at a pace you are comfortable with. We advise students work about ten hours per week (guideline only) in order to complete the qualification. A dedicated online facilitator (teacher) manages the learning environment, communicates with students, supports student learning and provides feedback on work submitted.

Career Opportunities
Job roles and titles vary across different industry sectors. Whether you want to work as an accommodation support worker, hostel supervisor, personal care worker or supervisor, program coordinator for social programs, care team leader, residential care worker, day activity worker or support worker, this course allows you to learn and apply your skills and knowledge in a flexible way that suits you.

Career pathways
Students who complete this course may continue with a pathway that leads to a diploma course from the CHC08 or HLT07 training packages.

Entry requirements
Entry to this qualification is open to individuals who can demonstrate competency (through a recognised training program or recognition process) against CHC30212 Certificate III in Aged Care.

Recognition of Prior Learning
TAFE NSW recognises the skills and knowledge you have gained in other courses, life experience or at work. You may be able to have your prior learning recognised and credited towards a course of study. Your online program will provide you with information on assessing your own skills against the qualification.

For further general information call 131 674 or go to www.nsi.edu.au/recognition.

How to register
For registration, enrolment details and course enquiries email nsi.hcs@tafensw.edu.au

VET Fee Help Available or Government subsidies may apply to eligible applicants.
**Course structure**

The course requires a total of fifteen (15) units of competency for completion. The units delivered in this course are:

**COMMON UNITS**

- CHCAC412B Provide services to older people with complex needs
- CHCAC416A Facilitate support responsive to the specific nature of dementia
- CHCAC417A Implement interventions with older people at risk of falls
- CHCCS400C Work within a relevant legal and ethical framework
- CHCCS401B Facilitate support for personal care needs
- CHCCS402B Facilitate individualised plans
- CHCNF403E Coordinate information systems
- CHCNET404B Facilitate links with other services
- CHCOR6406C Supervise work
- CHCAD401D Advocate for clients

**ELECTIVE GROUPS (choose one)**

**Work Health & Safety**

- HLTWHS300A Contribute to WHS processes
- CHIWHS312A Follow safety procedures for direct care work

**ELECTIVE GROUPS (choose four)**

**Cultural Awareness**

- HLTHIR403C Work effectively with culturally diverse clients and co-workers
- HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people

**Client Support**

- CHCCM404A Undertake case management for clients with complex needs
- CHCDOM403A Use targeted communication skills to build relationships
- CHCS422B Respond holistically to client issues and refer appropriately
- CHCS426B Provide support and care relating to loss and grief
- CHCS430A Conduct individual assessment
- CHCS434B Plan and provide advanced behaviour support
- CHCS455B Facilitate groups for individual outcomes
- CHCS456B Support client self management
- CHCS470B Support positive lifestyle
- CHCS470B Provide support to people with chronic disease
- CHCS470A Support relationships with carers and families
- CHCPA402B Plan for and provide care services using a palliative approach
- HLTAP401B Confirm physical health status

**Working with people with disabilities**

- CHCDIS301C Work effectively with people with a disability
- CHCDIS301A Support people with disabilities who are ageing
- CHCDIS405A Facilitate skills development and maintenance
- CHCDIS409B Provide services to people with disabilities with complex needs
- CHCDIS410A Facilitate community participation and inclusion
- CHCDIS411A Communicate using augmentative and alternative communication strategies

**Working with people with mental health issues**

- CHCMH402B Apply understanding of mental health issues and recovery processes
- CHCMH411A Work with people with mental health issues
- CHCAOD402B Work effectively in the alcohol and other drugs sector

**Information and technology**

- BSBLIT401A Use computer technology
- BSBLIT402A Use business technology
- CHCNF408C Comply with information requirements of the aged care and community care sectors
- CHCNF505D Meet statutory and organisation information requirements

**Team coordination and supervision**

- BSBLTST401A Design, establish and maintain effective workplace relationships
- CHCCS427B Facilitate adult learning and development
- CHCCS513C Maintain an effective community sector work environment
- CHCOR6423C Maintain quality service delivery
- TAEDEL301A Provide work skill instruction

**Organisational support**

- CHCADMN403D Undertake administrative work
- CHCNET301D Participate in networks

**Terms and Conditions**

Registration and payment are required to confirm your place and must be received before you commence your online studies. Cancellations advised in writing more than seven (7) days prior to course commencement are eligible for a full refund. Once a student has commenced their studies, there is a seven (7) day cooling off period. Any cancellations made within that seven (7) days will receive a full refund except an administrative fee of $150. If a course is cancelled you are entitled to a full refund.

TAFE NSW courses commence only if there are sufficient resources and demand. Every effort was made to ensure this information was accurate as at April 2015. Changes may have taken place since that time.

Contact the Northern Sydney Institute, part of TAFE NSW to confirm course details and availability.

---

**For further information:**

Email: nsi.hcs@tafensw.edu.au

The Northern Sydney Institute, part of TAFE NSW

Crows Nest Campus

149 West Street Crows Nest NSW 2065