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Entry requirements:

- Computer-literate
- English speaker
- Conceptual or practical knowledge of how companies manage their businesses
- SAP ERP system navigation.

Support:

Help desk support is provided by SAP and teachers from the Northern Sydney Institute for the participants to enable them to understand the training material, resolve queries, and assist in assignments during the access period. In this timeframe, the participants will get access to training systems to work through the exercises and demo scenarios.

Investment:

When you enrol at the Northern Sydney Institute, you will need to pay the TAFE NSW fee. The investment cost for SAP Human Resources (HCM) – Management and Administration (THR1e) is $5,000 including GST.

TAFE NSW does not accept cash. You can pay the TAFE NSW fee and any enrolment-related charges by:

- EFTPOS
- Credit card (Visa or MasterCard)
- Personal cheque, bank cheque or money order (payable to TAFE NSW – Northern Sydney Institute).

How to apply

Step 1 – Find your course
You can search for your course by keyword or you can use the advanced search options at [www.nsi.edu.au](http://www.nsi.edu.au)

Step 2 – Check the requirements
Many of our courses have specific entry requirements. These are qualifications, skills, knowledge, experience and/or minimum age requirements that you must meet before you can enrol. Entry requirements are included in the course details.

Step 3 – Enrol or register
Look under your chosen course for the Enrol now button.

When you enrol online, your payment will be processed, and you will be provided with confirmation of your enrolment.

Terms and conditions:

Registration and payment are required to confirm your place and must be received before you commence your online studies. No refunds are given once you are enrolled.

Every effort was made to ensure this information was accurate as at October 2013. Changes may have taken place since that time. Contact the Northern Sydney Institute, part of TAFE NSW to confirm course details and availability.


For further information:

- (02) 9448 4518
- nsi.edu.au
- nsi.onlinecourses@tafensw.edu.au

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